

First Presbyterian Church of Kalamazoo, Michigan

REQUEST FOR FINANCIAL APPEALS

Before any financial appeal may begin on behalf of the First Presbyterian Church, this request must be submitted to the Stewardship Committee. Following review, the committee will forward the request with its recommendations to the Finance Committee. The Finance Committee will present the request with the recommendations of the Stewardship and Finance Committees to the Session for final determination. The Session will notify the requesting group of the decision regarding the financial appeal.

1. Group requesting financial appeal: _____

2. Contact person for this group: _____

3. Phone/email: _____

4. Financial appeal requested (be specific): _____

5. For what purpose will the funds be used? _____

6. Please justify the financial appeal requested. Why are the funds needed? _____

7. Appeal begin date: _____

Appeal end date: _____

Recommendation of Stewardship Committee: _____

Signed: _____ . Date: _____

Recommendations of Finance Committee: _____

Signed: _____ . Date: _____

Determination of the Session: _____

Signed: _____ . Date: _____